

**Harbour View Elementary School
School Advisory Council (SAC) Meeting Minutes
Tuesday, February 3, 2026**

1. Welcome and Attendance

The meeting was called to order and members were welcomed.

School Staff Present:

- Dan Fournier, Principal
- Abigail Stewart, Vice-Principal
- Madelyn Horne, Classroom Teacher
- Leanne McPhee, P-6 Physical Education Teacher

Parents Present:

- Kim Dares (Chair)

Community Member:

- Sharon Himmelman

Absent:

- Haley Robichaud (Parent)
 - Beth Stuart (Teacher)
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2. Principal's Report

Grade 6 Provincial Assessment Results:

Results from the Grade 6 Provincial Assessments were reviewed and discussed.

- **Mathematics:** Harbour View achieved higher passing rates than the regional centre, with continued improvement over time. This success was noted as being closely connected to students' sense of belonging and engagement with peers, staff, and learning.
- **Reading:** Results remain below the regional average; however, growth was noted and progress is being made in closing the gap.

- **Writing:** Writing scores remain lower than reading, consistent with HRCE trends. A significant improvement was noted, with a 15% increase in passing rates compared to the previous year.

Parent Support:

Discussion occurred around providing parents with additional information to better support literacy at home, specifically related to UFLI and correct pronunciation of letter sounds. A discrepancy between adult and student sound pronunciation has been observed.

Updates on Events Prior to the Winter Break:

- **Holiday Concert:** The concert was a success. Discussion included establishing a subcommittee next year to support the music teacher with planning and organization.
- **Holiday Food and Toy Drive / Family Supports / School Market / Pancake Breakfast:** These initiatives were supported through external donations from local companies and community members, as well as significant staff volunteer efforts. These activities contributed positively to school climate and strengthened community connections.

Harbour View Basketball Team:

The school basketball team played its first game against Humber Park on the day of the meeting. The team was highlighted as another way to build school pride and community.

Staffing Updates:

- Ms. Brown (EAL) began a deferred leave. Mary Cameron will fill the position for the remainder of the school year.

3. School Climate Committee Update

- **Family Literacy Day:** Due to a snow day, guest readers were unable to attend. Teachers and staff adjusted plans to include reading buddies and rotating literacy stations in the afternoon.
- **Upcoming February Initiatives:**
 - Valentine's Day Dance on February 13 (afternoon)

- Black History Month school-wide project
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4. Chair's Report

Kim Dares shared reflections from attending the SAC Conference in November.

- Discussion focused on the role and potential of the School Advisory Council and what members would like SAC to become.
- The importance of establishing goals and developing proposals to access additional funding was discussed.
- Further discussion on SAC priorities and events will continue when more members are present.

Spring Fair:

- Discussion included creating a subcommittee to plan and organize a Spring Fair.
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5. SAC Funds

- Current SAC budget: approximately \$6,000
 - **Super Bee T-Shirts:** \$1,100 approved to purchase t-shirts for use as prizes at the Super Bee Assembly.
 - **Spring Fair:** Approximately \$2,000 will be set aside to support initial planning and costs.
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6. Next Meeting

- **Tuesday, March 3, 2026**